

Principal _____

Date _____

School _____

Monthly Principal's Follow-up Checklist

What topics have you shared, discussed or analyzed with your teachers?	What methods did you use?	How often have you followed-up?	What have the outcomes been?	What's your evidence?
Differentiated Instruction (Grades 6-12)	<input type="checkbox"/> Whole group <input type="checkbox"/> One-on-one <input type="checkbox"/> Math department <input type="checkbox"/> Grade level	<input type="checkbox"/> Monthly <input type="checkbox"/> Bi-monthly <input type="checkbox"/> Weekly	Cumulative Assessments: <input type="checkbox"/> Daily warm ups <input type="checkbox"/> Multiple practice test <input type="checkbox"/> Equitable learning environment <input type="checkbox"/> Student-Centered Instruction <input type="checkbox"/> Effective Planning <input type="checkbox"/> Cooperative Groups <input type="checkbox"/> Continuous Assessment	<input type="checkbox"/> Daily/Weekly lesson plans <input type="checkbox"/> Classroom observation instrument
Formative Data Analysis (Grades 3-7)	<input type="checkbox"/> Whole group <input type="checkbox"/> One-on-one <input type="checkbox"/> Math department <input type="checkbox"/> Grade level	<input type="checkbox"/> Monthly <input type="checkbox"/> Bi-monthly <input type="checkbox"/> Weekly	<input type="checkbox"/> Lesson plans show response to the assessment outcomes <input type="checkbox"/> Teachers are using the text-based assessments with more, and are more specific about what they are testing	<input type="checkbox"/> Achievement in curriculum-based assessments <input type="checkbox"/> Lesson plans reflect appropriate skills
Observations (Grades 4-12 data teams)	<input type="checkbox"/> Whole group <input type="checkbox"/> One-on-one <input type="checkbox"/> Math department <input type="checkbox"/> Grade level	<input type="checkbox"/> Monthly <input type="checkbox"/> Bi-monthly <input type="checkbox"/> Weekly	<input type="checkbox"/> Teachers doing more checking for understanding <input type="checkbox"/> Higher-level probing questions <input type="checkbox"/> Teachers are implementing more active engagement strategies	<input type="checkbox"/> Classroom observation instrument
Pictorial Mathematics (Facilitator: Guillermo Mendieta) (Grades 6-12)	<input type="checkbox"/> Whole group <input type="checkbox"/> One-on-one <input type="checkbox"/> Math department <input type="checkbox"/> Grade level	<input type="checkbox"/> Monthly <input type="checkbox"/> Bi-monthly <input type="checkbox"/> Weekly	<input type="checkbox"/> Use of visual aids for conceptual development <input type="checkbox"/> Teachers give examples illustrating symbols, numbers and words	<input type="checkbox"/> Daily/Weekly lesson plans <input type="checkbox"/> Classroom observation instrument

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Other:				
Other:				

Goals

- 1.
- 2.
- 3.

Next Steps

- 1.
- 2.
- 3.